

BOARDGRAM
CATHOLIC HIGH SCHOOL
BOARD OF DIRECTORS MEETING
April 2, 2009

Prayer: The meeting began at 5:45 PM with the prayer led by Terri Light.

Minutes: Minutes from the March regular meeting were approved without amendments.

Principal's Report: Vince Aquila, Principal, sent his report via email prior to the meeting. Vince provided updated enrollment numbers. The number of returning students has increased from previous years. This enrollment period is the first time the online registration has been available and it has been a great success.

The Accounting class is implementing the recommended cash collection procedures for purchases made in the School Store including use of a cash register with tape to provide a paper trail. All school functions where funds are collected, including athletic and extra-curricular functions, will be using the cash collection procedures.

Vince asked to have time during the Superintendent's report to present information gleaned from the Principal's meeting in Birmingham.

Finance Committee: Jeanne Weaver sent the finance reports via email prior to the meeting. Tom Hancock asked for further explanation of the reports which seemed to indicate the school was 'trailing in revenue.' Vince provided clarification to explain that the budget was actually on track to meet the reserve goal for the year ending June 30. The reports provided were as of February 28, 2009. During March a PA deposit was received and a substantial cash gift to the school was deposited. The school is in the black and on target to end the school year with a reserve.

Nominating Committee: Andrea Dull, Committee Chair, sent her report by email prior to the meeting. Andrea highlighted the following: The Board's nomination of Nancy Archuleta has been forwarded to the Bishop. Walt Wilson will be taking Chris Lowdell's place on the Board beginning in May.

The Board accepted the nominations of Jeanne Weaver, Bill Klus and Charlie Grelier, Jr. for a second three-year term on the Board. Those nominations have been forwarded to the Bishop. Tom Hancock will be taking leadership of the Nomination Committee next year due to Andrea's retirement from the Board.

Bylaws Committee: Andrea Dull, Bylaws Committee Chair, sent her report by email prior to the Board meeting. The Committee reviewed its annual goals and reported on its progress on each goal in its report. Andrea expressed her appreciation for the strong Bylaws Committee leadership that Tony Conduro will provide as chair of the Bylaws Committee next year.

Future Growth Committee: No meeting was held due to the transition of work to the Construction Committee under Fr. Bazzel. The next Construction Committee meeting

will be held Monday, April 6. The next Future Growth meeting is planned for after Easter to establish priorities for the upcoming months.

Capital Campaign: Vince Aquila distributed the Capital Campaign report at the meeting. There were nine new donors to the campaign from February to March. Connie is currently working with Nancy Archuleta and Linda Smith during this Silent Phase of the campaign. Tess Libarios continues to do a great job in her new role as assistant. Members of the Board expressed appreciation for the efforts of the Development Office. Plans are underway to reinstate the Annual Appeal beginning in the next school year.

Superintendent Report: Vince Aquila provided information from the Principal's meeting held Thursday, April 2 in Birmingham. Tim Dyer, Director of NCEA, presented a workshop on the financial responsibility of the Principal. Mr. Dyer addressed the changing dynamics of the Catholic schools since World War II and the need for schools to market themselves to stay viable. The importance of budgeting, short and long-term, was discussed as well as the concept of strategic reserve. Mr. Dyer stated that the mission of the school should determine the expenditures made by the school. Adding the Mission Statement to the top of the school budget is a good visual reminder to keep the focus on the mission.

Closing Prayer was led by Tony Condurso.

Next Board Meeting: Thursday, May 14, 2009 at 5:30 PM.

The Board Meeting adjourned at 7:50pm.