

**BOARDGRAM**  
**CATHOLIC HIGH SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**13 November, 2008**

**Prayer:** The meeting began at 5:35 PM in the chapel with prayer lead by Andrea Dull.

**Minutes:** Minutes from the October meeting were approved without amendment.

**Parent Association Report:** Susie Lowe, PA President, sent the PA Treasurer's Report via email prior to the meeting. There was not an October PA meeting due to Fall Break and the numerous Gala meetings. Susie reported on the success of this year's Gala which was aided by the car raffle and the increased number of dinners sold. There are still invoices and receipts outstanding so the net profit has not yet been determined but a profit of approximately \$56K is expected.

The Gala Committee is already hard at work to prepare for next year's Gala. They are looking for a new location during the Oct. 24-Nov 7 time frame. They are also looking at hosting a separate Casino Night.

Frank Chapuran expressed the Board's thanks to the Gala Committee for a job well done.

**Groundbreaking Ceremony Committee:** Carol Chapuran emailed the list of Groundbreaking Ceremony Subcommittees prior to the meeting. Carol stated that the proposed groundbreaking date is in late January. The subcommittees are being formed but there are still a lot of positions not filled. Carol invited Board Members to work on the committee. Vince Aquila met with Carol to review the proposed groundbreaking schedule and to coordinate the other activities in that same timeframe.

**Principal's Report:** Vince Aquila, Principal, sent the Principal's Report via email prior to the meeting. Vince informed the Board members that school culture is the focus of this month's Principal's Newsletter. It will highlight the faculty participation in the community covering three areas: Sharing the Faith Formation, Academic Council, and SACS.

All members of the CHS faculty and staff are on the SACS committees. This enables them to build ownership while using the gifts and talents they each have.

The Academic Council works with each department to coordinate different aspects of the total education of our students and meets on a regular basis.

The 9<sup>th</sup> session of Sharing the Faith was held on Tuesday, November 11, with Fr. Louis Giardino facilitating. A panel was comprised of four teachers, each members of a different faith. Each teacher shared their faith journey and everyone in attendance found them to be very moving experiences. Vince expounded on the outstanding job the team has done putting this all together and how he would like to expand the program. Vince continued by expanding on the positive impact this has had teaching the students, and how it has improved student/teacher and teacher/teacher relations. We are building the school from the inside out.

CHS Open House is scheduled for November 16. We use this opportunity to welcome the people along with showcasing what the school is and introducing the faculty. Hospitality is the main focus.

The committee organizing Catholic Schools Week is currently looking for additional funding because one major donor has backed out. It was also suggested that the Board members help to sponsor Catholic Schools Week. On Monday, November 17, there will be a principal's meeting at CHS to iron out the details. Cindy Riehl, Admissions Director, is the point person, and Fr. Vernon Huguley will be the guest speaker.

Open enrollment for the 2009-2010 school year will be available for the first time on line.

**Development Report:** Vince Aquila reported for the Development Office. The Development Office is currently sending out letters to those who have not made payments on their pledges. Connie Gerlach is meeting with donors and is scheduling meetings with potential donors. The Development Office was also very involved with the Gala and helping with the Gala activities, including recording donations and settling invoices.

The Development office is utilizing parent volunteers to work on the alumni information for graduation years 1999-2003. They will be sending out Christmas cards to the alumni and hosting an alumni reception at this year's homecoming. The alumni annual appeal will begin next year and will use volunteers from the class of 2000.

**Education Committee:** Bill Klus, Educational Committee Chair, sent out the Education Committee Report via email prior to the meeting. Bill reported the results from the parent surveys and discussed highlights. The results from the survey show that we are currently on track to meet our long range goals.

Vince Aquila commented on the great data gathered and commended the committee for all of their work.

**Capital Campaign Report:** Fr. Louis Giardino reported on the last Capital Campaign meeting. The committee discussed the design of the new building. They were very interested and pleased that the design had reached its current stage.

**Publicity Report:** Jeanne Weaver attended an updated BRAC briefing for the community. The main concerns stated by almost all speakers was the infrastructure especially roads and schools. It was suggested that contact be made with the present Garrison Commander and the past Commander.

**Future Growth Committee:** Frank Chapuran, Future Growth Committee Chair, handed out the Future Growth Committee Report at the meeting. Frank gave a quick recap of the activities since the last report. At the future site of the school, the tenant will no longer be farming the property and additional soil samples will be taken. The Board's recommendation of a builder has been forwarded to Bishop Baker. SKT Architects has completed meeting with faculty members one-on-one and will hold a meeting with all faculty members in December.

**Diocesan Superintendent of Schools:** Fran Lawlor, Superintendent, informed the Board that the Diocesan Board Meeting is scheduled for Saturday, Nov. 15. She reviewed the agenda for the meeting. The next meeting is scheduled for February.

On Friday, Nov. 14, there is a SACS meeting in Birmingham. The next Principal's meeting is Wednesday, Nov. 19.

Terri Light reminded everyone that the Board Christmas Party is scheduled for Thursday, December 11, and will take the place of the monthly Board meeting.

**Next Board Meeting:** Thursday, January 8, 2009 at 5:30 PM.

At 7:05pm, the Board went into the Executive Session.

**Closing Prayer:** Frank Chapuran ended the meeting with prayer. The meeting adjourned at approximately 8:10 PM.