

V. TESTS, QUIZZES, PROJECTS, AND GRADES

- Quizzes will not always be announced. Remember that math is cumulative and should be reviewed regularly.
- Tests will always be announced at least two days in advance.
- Projects will be given out periodically. Pay close attention to the due dates, no projects will be accepted after that date.
- Grades will be determined by your scores on tests, quizzes, homework, notebook, projects, and problem solving skills.

VI. GRADING POLICY

The grading policy is stated in the handbook and the weight of each area is as follows:

Precalculus / Calculus

Homework	= 20%
Quizzes	= 20%
Word Problems	= 10%
Tests/Projects	= 30%
Notebook	= 10%
Participation	= 10%

VII. MAKE-UP WORK

If you are absent, it is required that a written note be submitted to the office before the absence is excused. The grade will remain a zero as long as STI states that the absence is unexcused. The student has **one** class day for every day absent to make up the homework for credit. After that it will remain a zero. However, you still need to complete the assignment to be prepared for that section on the test.

If you are absent on the day of a quiz, you do not need to make up the quiz.

If you are absent on the day of a test, you will have **five** school days to make up the test. Please see me to schedule a time for test make-up. Note that the absence must be excused in order to make up the test.

VIII. CLASSROOM RULES

- **No bookbags.**
- **You should be in your seat when class begins.**
- **No talking or other disruptive behavior during class time.**
- **No eating, drinking, or gum chewing in the classroom.**
- **Do not write on anything that doesn't belong to you or you will be responsible to clean it.**
- **No "toys." Toys will be confiscated.**
- **Please clean up after yourself.**
- **All school rules apply in class.**

IX. RESTROOM USE

Students should plan on using the restroom between classes and during lunch. However, there may be times when you need to use the restroom during class. In order to minimize distractions, please wait until there is a change in activities. Each student has been given a restroom pass for the year (in your planner). You will fill out the pass in your planner, I will initial it, you will sign out in the log book on my desk, then take your planner and the hall timer with you to the restroom. Please note that you only have a limited number of passes in your planner. Use these wisely. You may only use **your** planner! Unless there is an emergency, restroom use will not be granted while other students are taking tests. You may not take a cell phone with you.

Please sign and date this letter to indicate that you have read it. This should be kept in your notebook.
